

**CONTACT WE CARE, INC. D/B/A CARING CONTACT
Financial Statements**

For the years ended December 31, 2021 and 2020

(With Independent Auditor's Report Thereon)

CONTACT WE CARE, INC. D/B/A CARING CONTACT
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December 31, 2021 and 2020

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Contact We Care, Inc. D/B/A Caring Contact

Opinion

We have audited the accompanying financial statements of Contact We Care, Inc. D/B/A Caring Contact (a nonprofit organization), which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Contact We Care, Inc. D/B/A Caring Contact as of December 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Contact We Care, Inc. D/B/A Caring Contact and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Contact We Care, Inc. D/B/A Caring Contact's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Contact We Care, Inc. D/B/A Caring Contact's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Contact We Care, Inc. D/B/A Caring Contact's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



HOLMAN FRENIA ALLISON, P.C.
Certified Public Accountants

May 31, 2022

Lakewood, New Jersey

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Statements of Financial Position
December 31, 2021 and 2020

	2021	2020
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 449,440	\$ 441,720
Investments	158,103	52,976
Accounts receivable	930	225
Prepaid expenses	6,442	6,442
Total current assets	614,915	501,363
Property and equipment, net	3,921	6,619
Investments - long term	56,343	59,695
Deposits	1,000	1,000
Total assets	\$ 676,179	\$ 568,677
LIABILITIES AND NET ASSETS		
Current liabilities:		
Accrued bonus	\$ -	\$ 9,000
Accrued expenses	6,000	6,000
Contract liabilities	-	25,833
Total liabilities	6,000	40,833
Net assets:		
Without donor restrictions	481,328	398,732
With donor restrictions	188,851	129,112
Total net assets	670,179	527,844
Total liabilities and net assets	\$ 676,179	\$ 568,677

The accompanying notes to the financial statements are an integral part of this statement.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Statement of Activities
For the year ended December 31, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and other support:			
Program fees	\$ 11,649	\$ -	\$ 11,649
Contributions	375,104	132,508	507,612
Fundraising	1,333	-	1,333
Miscellaneous income	50	-	50
Net assets released from restrictions	78,117	(78,117)	-
Total revenue and other support	466,253	54,391	520,644
Expenses:			
Program services	327,226	-	327,226
Management and general services	30,852	-	30,852
Fundraising	32,878	-	32,878
Total expenses	390,956	-	390,956
Change in net assets from operations	75,297	54,391	129,688
Non-operating income			
Investment return, net of related expenses	7,299	5,348	12,647
Total non-operating income	7,299	5,348	12,647
Change in net assets	82,596	59,739	142,335
Net assets, January 1	398,732	129,112	527,844
Net assets, December 31	\$ 481,328	\$ 188,851	\$ 670,179

The accompanying notes to the financial statements are an integral part of this statement.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Statement of Activities
For the year ended December 31, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue and other support:			
Program fees	\$ 4,870	\$ -	\$ 4,870
Contributions	429,138	69,417	498,555
Fundraising	1,005	-	1,005
Net assets released from restrictions	39,391	(39,391)	-
	<u>474,404</u>	<u>30,026</u>	<u>504,430</u>
Total revenue and other support	474,404	30,026	504,430
Expenses:			
Program services	318,373	-	318,373
Management and general services	34,023	-	34,023
Fundraising	26,166	-	26,166
	<u>378,562</u>	<u>-</u>	<u>378,562</u>
Total expenses	378,562	-	378,562
Change in net assets from operations	<u>95,842</u>	<u>30,026</u>	<u>125,868</u>
Non-operating income			
Investment return, net of related expenses	17,030	1,586	18,616
	<u>112,872</u>	<u>31,612</u>	<u>144,484</u>
Change in net assets	112,872	31,612	144,484
Net assets, January 1	<u>285,860</u>	<u>97,500</u>	<u>383,360</u>
Net assets, December 31	<u>\$ 398,732</u>	<u>\$ 129,112</u>	<u>\$ 527,844</u>

The accompanying notes to the financial statements are an integral part of this statement.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Statement of Functional Expenses
For the year ended December 31, 2021
(With comparative totals for the year ended December 31, 2020)

	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Payroll and payroll taxes	\$ 222,251	\$ 12,348	\$ 12,348	\$ 246,947
Contract labor	21,322	2,665	2,665	26,652
Program expense	19,121	-	-	19,121
Rent	16,922	1,991	995	19,908
Fundraising expense	-	-	14,217	14,217
Professional fees	2,166	9,953	248	12,367
Insurance	9,135	1,072	537	10,744
Telecommunications	7,730	455	909	9,094
Miscellaneous	5,996	1,059	-	7,055
Equipment rental and repairs	6,126	339	339	6,804
Office supplies	4,083	479	239	4,801
Advertising	4,144	-	-	4,144
Travel and conferences	3,947	-	-	3,947
Depreciation	2,293	271	134	2,698
Postage	925	33	131	1,089
Dues and membership	632	158	-	790
Printing and publications	433	29	116	578
	<u>\$ 327,226</u>	<u>\$ 30,852</u>	<u>\$ 32,878</u>	<u>\$ 390,956</u>
Comparative totals for the year ended December 31, 2020	<u>\$ 318,373</u>	<u>\$ 34,023</u>	<u>\$ 26,166</u>	<u>\$ 378,562</u>

The accompanying notes to the financial statements are an integral part of this statement.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Statement of Functional Expenses
For the year ended December 31, 2020

	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Payroll and payroll taxes	\$ 220,899	\$ 12,273	\$ 12,273	\$ 245,445
Bad debt expense	20,000	2,500	2,500	25,000
Rent	16,922	1,991	995	19,908
Program expense	18,209	-	-	18,209
Professional fees	2,906	13,352	333	16,591
Contract labor	8,916	1,115	1,115	11,146
Telecommunications	7,456	439	877	8,772
Insurance	6,003	704	353	7,060
Fundraising expense	-	-	6,871	6,871
Equipment rental and repairs	4,147	230	230	4,607
Miscellaneous	3,825	675	-	4,500
Depreciation	2,429	287	142	2,858
Advertising	2,188	-	-	2,188
Office supplies	1,626	191	95	1,912
Postage	1,186	42	168	1,396
Printing and publications	800	54	214	1,068
Dues and membership	681	170	-	851
Travel and conferences	180	-	-	180
	<u>\$ 318,373</u>	<u>\$ 34,023</u>	<u>\$ 26,166</u>	<u>\$ 378,562</u>

The accompanying notes to the financial statements are an integral part of this statement.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Statements of Cash Flows
For the years ended December 31, 2021 and 2020

	2021	2020
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Change in net assets	\$ 142,335	\$ 144,484
Depreciation	2,698	2,858
Bad debt expense	-	25,000
Change in present value discount on pledges receivable	-	(725)
Realized gain on investments	(3,023)	(680)
Unrealized gain on investments	(3,919)	(15,536)
Changes in operating assets and liabilities:		
Accounts receivable	(705)	500
Prepaid expenses	-	(1,725)
Accounts payable and accrued expenses	(9,000)	14,980
Contract liabilities	(25,833)	25,833
	102,553	194,989
Cash flows from investing activities		
Purchase of investments	(103,533)	-
Proceeds from sale of investments	8,700	3,500
	(94,833)	3,500
Net cash flows from investing activities	(94,833)	3,500
Net change in cash and cash equivalents	7,720	198,489
Cash and cash equivalents, beginning of year	441,720	243,231
Cash and cash equivalents, end of year	\$ 449,440	\$ 441,720

The accompanying notes to the financial statements are an integral part of this statement.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements

NOTE 1: ORGANIZATION AND PURPOSE

Contact We Care, Inc. D/B/A Caring Contact (the “Organization”) was founded in 1975. The Organization changed its name to “Caring Contact – A Listening Community” in 2015. The Organization is devoted to promoting emotional wellbeing and preventing emotional crises by providing opportunities for people to express themselves to compassionate listeners in safe environments. The Organization also provides mental health and suicide education training opportunities to volunteers.

The Organization has an office in Westfield, NJ for program and administrative activities.

Over 85 volunteer listeners staff the Organization’s hotlines. In 2021, volunteer listeners gave 6,291 hours of service. In 2020, volunteer listeners gave 6,024 hours of service.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting and Presentation

The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor imposed (or certain grantor imposed) restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make certain estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the statements of cash flows, cash and cash equivalents includes all cash balances and highly liquid investments with a maturity of three months or less. The Organization places its temporary cash investments with high credit quality financial institutions.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Investments

Investments of the Organization are reported at fair market value. Investment earnings on the statements of activities include interest, dividends and gains and losses on the sale of assets. Change in market value of assets held is reported as unrealized gains and losses.

Fair Value Measurements

The Organization categorizes its assets and liabilities measured at fair value into a three-level hierarchy based on the priority of the inputs to the valuation technique used to determine fair value. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level I) and the lowest priority to unobservable inputs (Level III). If the inputs used in the determination of the fair value measurement fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement. Assets and liabilities valued at fair value are categorized based on the inputs to the valuation techniques as follows:

Level I – Inputs that utilize quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access. Fair values for these instruments are estimated using pricing models or quoted prices of securities with similar characteristics.

Level II – Inputs that include quoted market prices for similar assets and liabilities in active markets and inputs that are observable for the asset or liability, either directly or indirectly, for substantially full term of the financial instrument.

Level II – Inputs that are unobservable inputs for the asset or liability, which are typically based on an entity's assumptions, as there is little, if any, related market activity. Fair values for these instruments are estimated using appraised values.

Subsequent to initial recognition, the Organization may re-measure the carrying value of assets and liabilities measured on a nonrecurring basis to fair value. Adjustments to fair value usually result when certain assets are impaired. Such assets are written down from their carrying amounts to their fair value.

Following is a description of the valuation methodologies used for investments measured at fair value. There have been no changes in the methodologies used at December 31, 2021 and 2020.

Pooled Funds: These are comprised of investments in registered investment companies and corporate bonds. Registered investment companies consist of shares of mutual funds that are valued at quoted market prices which represent the net asset value (“NAV”) of shares held at year-end. Corporate bonds are valued using pricing models maximizing the use of observable inputs for similar securities.

Registered Investment Companies: Investments in registered investment companies consist of shares of mutual funds that are valued at quoted market prices which represent the NAV of shares held by the Organization at year-end.

Stocks: Valued at the closing price reported on the active market on which the individual securities are traded.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Prepaid Expenses

Prepaid expenses are amounts paid in the current year which benefit future periods.

Property and Equipment

The Organization capitalizes property and equipment over \$1,000. Property and equipment are carried at cost less accumulated depreciation. Depreciation is provided over the estimated useful lives of the assets using the straight-line method. The estimated useful life for furniture and equipment is 7 years. When property and equipment is sold or otherwise disposed of, the asset account and related accumulated depreciation account are relieved, and any gain or loss is included in the change in net assets. Repairs and maintenance which do not extend the useful lives of the related assets are expensed as incurred.

Management reviews the carrying values of property and equipment for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment as of December 31, 2021 and 2020.

Advertising Costs

Advertising costs are expensed as incurred. Advertising expense for the years ended December 31, 2021 and 2020 totaled \$4,144 and \$2,188, respectively.

Revenue Recognition

Program Fees

In accordance with ASC 606, *Revenue from Contracts with Customers*, revenue is recognized when a customer obtains control of promised goods or services (performance obligation) in an amount that reflects the consideration the Organization expects to receive in exchange for those goods or services (transaction price). The Organization's exchange revenue is primarily derived from the program related revenues, which consist of community and volunteer listener training fees.

Training fees are recorded as contract liabilities when received and are recognized when the volunteer listener training class is held. The transaction price is a fixed amount set by the Organization, and revenue is recognized at the time the volunteer listener training classes are held, as that is when the performance obligation is satisfied.

Contributions and Pledges Receivable

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Conditional promises to give are recognized when the conditions on which they depend are substantially met. For contributions with conditions not yet met, a contract liability is recorded. In accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-310, *Not-for-Profit Entities: Receivables*, pledges due in one year are recorded at their net realizable value. Pledges due in one or more years are reflected as long-term promises to give and are discounted to their net present value using risk-free interest rates applicable to the years in which the promises are received. The Organization uses the allowance method to determine the reserve for uncollectible pledges receivable. The allowance is based on historical experience and management's analysis of specific promises made.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that have been allocated were allocated based on employee time and effort spent in each program or department. All other expenses are direct program costs.

Income Taxes

The Organization is a non-profit entity as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes. Accordingly, there is no provision for income taxes.

The Organization is required to file Form 990, *Return of Organization Exempt from Income Tax*, with the Internal Revenue Service and the *New Jersey Charities Registration & Investigation Form (CRI)*. The Organization follows the income tax standard for uncertain tax positions. This standard had no impact on the Organization's financial statements. The Organization's income tax returns are subject to review and examination by federal and state authorities. The Organization is not aware of any activities that would jeopardize its tax-exempt status or any activities that are subject to tax on unrelated business income taxes.

Impact of Recently Issued Accounting Pronouncements

Recently Issued Pronouncements Not Yet Adopted

In February 2016, the FASB issued Accounting Standards Update (ASU) 2016-02, *Leases*. The new ASU will require lessees to recognize for all leases (with terms of more than 12 months) at the commencement date the following a) a lease liability, which is a lessee's obligation to make lease payments arising from a lease, measured on a discounted basis, and b) a right-of-use asset, which is an asset that represents the lessee's right to use, or control the use of, a specified asset for the lease term. The new lease guidance also simplified the accounting for sale and lease back transactions primarily because lessees must recognize lease assets and lease liabilities. Lessees will no longer be provided with a source of off-balance sheet financing. This standard will be effective for nonpublic businesses for fiscal years beginning after December 15, 2021. Early implementation will be permitted. The Organization has not yet implemented this ASU and is currently evaluating the impact of the adoption of this standard on the financial statement and related disclosures.

In September 2020, the FASB issued ASU 2020-07, *Not for Profit Entities (Topic 958) – Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. The amendments in this update improve financial reporting by providing new presentation and disclosure requirements about contributed nonfinancial assets for not-for-profits, including additional disclosure requirements for recognized contributed services. The amendments will not change the recognition and measurement requirements in Subtopic 958-605 for those assets. The amendments in this update should be applied on a retrospective basis and are effective for annual periods beginning after June 15, 2021, and interim periods within annual periods beginning after June 15, 2022. Early adoption is permitted. The Organization has not yet implemented this ASU and is currently evaluating the impact of the adoption of this standard on the financial statements and related disclosures.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Donated Services

Unpaid volunteers have donated significant amounts of time to assist in the Organization's programs. However, no amounts have been included in the financial statements for volunteer services as they are not susceptible to objective measurement or valuation.

Reclassification

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented. The reclassification had no impact on previously reported net assets.

Subsequent Events

The Organization has evaluated subsequent events occurring after December 31, 2021 through the date of May 31, 2022, which is the date the financial statements were available to be issued.

NOTE 3: CASH AND CASH EQUIVALENTS

The deposits held by the Organization and reported at fair value, consisted of demand deposits totaling \$454,496 and \$441,720 as of December 31, 2021 and 2020, respectively.

A. Custodial Credit Risk

Deposits in financial institutions, reported as components of cash and cash equivalents had a bank balance of \$447,334 and \$428,936 as of December 31, 2021 and 2020, respectively. Of the bank balances, \$400,288 and \$250,000 was fully insured by depository insurance as of December 31, 2021 and 2020, respectively.

B. Concentration of Credit Risk

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash. At December 31, 2021, the Organizations' cash and cash equivalents were held by Northfield Bank, Columbia Bank, and Spencer Savings Bank and at December 31, 2020, cash and cash equivalents were held by were held by Northfield Bank.

NOTE 4: PLEDGES RECEIVABLE

Pledges receivable consisted of the following as of December 31, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Pledges receivable expected to be collected in:		
Less than one year	\$ -	\$ 25,000
Total pledges receivable	-	25,000
Less: present value discount	-	-
Less: allowance for uncollectible amounts	-	(25,000)
Total pledges receivable, net	<u>\$ -</u>	<u>\$ -</u>

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 5: INVESTMENTS

Investments consisted of the following as of December 31, 2021 and 2020:

	<i>Investments at Fair Value as of December 31, 2021</i>			
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Registered investment companies	\$ 95,952	\$ -	\$ -	\$ 95,952
Stocks	888	-	-	888
Pooled funds in Westfield Foundation				
Explorer fund admiral	1,992	-	-	1,992
Intermediate team investment grade	3,943	-	-	3,943
International growth fund	6,748	-	-	6,748
International value fund	7,562	-	-	7,562
Long term investment grade	3,456	-	-	3,456
Real estate index	7,354	-	-	7,354
Short term investment grade	6,036	-	-	6,036
Total bond market index	14,059	-	-	14,059
Total int'l bond index	11,697	-	-	11,697
Total int'l stock index	15,445	-	-	15,445
Equity income fund adm	4,260	-	-	4,260
PRIMECAP core fund	10,318	-	-	10,318
Total stock mkt idx inst	20,855	-	-	20,855
U.S. growth fund admiral	3,881	-	-	3,881
	<u>\$ 214,446</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 214,446</u>

	<i>Investments at Fair Value as of December 31, 2020</i>			
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Pooled funds in Westfield Foundation				
Large blend	\$ 20,855	\$ -	\$ -	\$ 20,855
Foreign large blend	16,394	-	-	16,394
Intermediate core bond	11,166	-	-	11,166
World bond	9,385	-	-	9,385
Large growth	10,411	-	-	10,411
Large value	10,850	-	-	10,850
Foreign large growth	8,856	-	-	8,856
Foreign large value	8,259	-	-	8,259
Short term bond	4,890	-	-	4,890
Real estate	5,374	-	-	5,374
Corporate bond	3,324	-	-	3,324
Long term bond	2,907	-	-	2,907
	<u>\$ 112,671</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 112,671</u>

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 6: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of December 31, 2021 and 2020:

	2021	2020
Furniture and equipment	\$ 22,613	\$ 22,613
Less: accumulated depreciation	(18,692)	(15,994)
Property and equipment, net	\$ 3,921	\$ 6,619

Depreciation expense for the years ended December 31, 2021 and 2020 totaled \$2,698 and \$2,858, respectively.

NOTE 7: LIQUIDITY AND AVAILABILITY

The following represents the Organization's financial assets as of December 31, 2021 and 2020, reduced by amounts not available for general use within one year of the statement of financial position date because of contractual or donor-imposed restrictions or designations:

	2021	2020
Current financial assets:		
Cash and cash equivalents	\$ 449,440	\$ 441,720
Investments	158,103	52,976
Accounts receivable	930	225
Total current financial assets	608,473	494,921
Less amounts not available to be used within one year:		
Net assets with donor restrictions for purpose	(132,508)	(69,417)
Financial assets available to meet general expenditures over the next twelve months	\$ 475,965	\$ 425,504

The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Organization has a goal to maintain financial assets on hand to meet 365 days of normal operating expenses, which are, on average, approximately \$390,956.

NOTE 8: LEASES

The Organization holds a lease for office space, which expired on January 31, 2020. After this date, the rental agreement is on a month-to-month renewal basis. Rent expense for each of the years ended December 31, 2021 and 2020 totaled \$19,908.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 9: NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purposes as of December 31:

	2021	2020
Programs	\$ 132,508	\$ 69,417
Donor-restricted endowment funds	50,000	50,000
Interest generated from endowment funds available for programs	6,343	9,695
Total net assets with donor restrictions	\$ 188,851	\$ 129,112

Net assets released from donor restrictions by incurring expenses or satisfying the purpose or time restrictions specified by the donors totaled \$78,117 and \$39,391 for the years ended December 31, 2021 and 2020, respectively.

NOTE 10: ENDOWMENT FUNDS

As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of any restrictions. The endowment includes funds restricted by donors.

Management of the Organization has interpreted state law as requiring the preservation of the value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, and (b) the original value of subsequent gifts to the permanent endowment. The income of the donor restricted endowment fund is classified as with donor restriction until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by state law. From time to time, the fair value of assets associated with donor-restricted endowment funds may fall below the level that the donor or the Uniform State Prudent Management of Institutional Funds Act (UPMIFA) requires the organization to retain as a fund of perpetual duration. There were no such deficiencies as of December 31, 2021 and 2020.

The Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purpose of the Organization and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the Organization
- (7) The investment policies of the Organization

The Board of Directors' primary objective, in this regard, is to add value and minimize risk in managing the assets of the fund while providing a hedge against inflation into the future. It is the intent of the Board of Directors to grow the endowment and utilize the total return (income plus capital change) to further the purpose of the endowment. In recognition of the prudence required of fiduciaries, reasonable diversification of quality investment securities will be sought where possible, knowing that fluctuating rates of return are a characteristic of the investment market and performance cycles cannot be accurately predicted.

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 10: ENDOWMENT FUNDS (continued)

Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for donor-specified periods, as well as funds designated by the Board of Directors.

Strategies Employed for Achieving Objectives

To satisfy its long-term, rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends).

Spending Policy and How the Investment Objectives Relate to Spending Policy

The Organization has an investment objective to provide sufficient liquidity to meet operating, distribution, and spending requirements.

As of December 31, 2021 and 2020, endowment net assets consisted of the following:

	Without Donor Restrictions	With Donor Restrictions	Total
Endowment net assets, December 31, 2019	\$ -	\$ 58,109	\$ 58,109
Investment return, net	-	1,586	1,586
Endowment net assets, December 31, 2020	-	59,695	59,695
Withdrawal of investments		(8,700)	(8,700)
Investment return, net	-	5,348	5,348
Endowment net assets, December 31, 2021	<u>\$ -</u>	<u>\$ 56,343</u>	<u>\$ 56,343</u>

NOTE 11: LINE OF CREDIT

During the year ended December 31, 2015, the Organization entered into a revolving line of credit with Northfield Bank to fund temporary deficits in its working capital. The total amount available under this line of credit is \$25,000. The revolving line of credit matured on February 1, 2018. On February 14, 2018, the line of credit was renewed. Interest on the line of credit is payable based on the prime rate. As of December 31, 2021 and 2020, the Organization had no outstanding balance on this line of credit. This line of credit was closed in March of 2021.

NOTE 12: RISKS AND UNCERTAINTIES

In March 2022, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19), a Public Health Emergency of International Concern. In response to the outbreak of COVID-19 and resulting federal, state and local government directives, several NJ based crisis centers stopped offering services in March of 2020. The Organization continued to offer their services. In April 2020, the Organization sought out and was deemed “essential” and continued to operate the crisis hotline through their call center in Westfield, NJ. Rigorous safety protocols were put in place to ensure that volunteers and staff were safe when coming to the call center. These included installing HEPA air filters in all offices and call rooms, allowing only one volunteer in each of the

CONTACT WE CARE, INC. D/B/A CARING CONTACT
Notes to Financial Statements (continued)

NOTE 12: RISKS AND UNCERTAINTIES (continued)

call room at a time, strict policies about cleaning the call stations before and after shifts and professional cleaning of the space 3 times a week during off hours. Additionally, the Organization created a remote listening program for those volunteers who were not comfortable taking crisis calls in the call room. By June of 2020, 18 volunteers were provided with the technology and training (virtually, via Zoom) to take calls from their homes.

As a result of the pandemic, the Organization's volunteer crisis line training was cancelled for March 2020. A virtual training was created, and this training was offered and run in the fall of 2020 via Zoom. Since then, we have offered 3 additional courses with the current training being a hybrid of both in-person and virtual training. In June 2022 we will have 100+ volunteers on the lines, up from 64 in 2020. Additionally, one-third of the Organization's volunteers now take calls remotely.

The Organization did not participate in the financing made available through the American Rescue Plan, including the PPP and EIDL program. In 2020, Caring Contact raised over \$100,000 more from individuals and foundations than it had previously in 2019. 2021 fundraising was also above 2019 levels with modest growth in expenses.